Scenarios in Easy IEP

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| 1 | 2 | 3 |
| Student’s record is transferred, but Power School isn’t uploading(mostly new schools) | Student has uploaded in Power School but the Easy IEP record has not transferred(mostly returning schools) | Students are not uploaded & there is not any IEP information (mostly new schools) |
| Evidence: You can see the IEP dates, but there isn’t a school or grade assigned to the student | Evidence: You can see the student, but there are not any IEP or Eligibility dates | Evidence: After conducting a full student search, there are not any results |
| Solution: 1) Conduct a full student search; 2) Ensure SIS uploads match Easy IEP information | Solution: 1) Request a transfer from the previous district. After you receive confirmation, post on the Help Desk in Easy IEP for records transfer (see the transfer webinar for details). | Solution: 1) Ensure SIS uploads are occurring; 2) Go through the records transfer process (see the transfer webinar for details). |